

## **West Woods Elementary**

### **General Meeting**

**October 16, 2014**

**Call to Order:** Kim Johnson President, called the general meeting of the West Woods Elementary PTSA to order at 6:32 pm. Mary Walker, Secretary, recorded the minutes.

#### **Attendance:**

Twelve PTSA members attended the meeting.

#### **Bicycle Colorado**

Bicycle Colorado was here a couple of weeks ago as part of the grant the school received from the Safe Routes to School program. There was a training day the first day they were on campus. The second day they hosted a bike riding course for the students. They taught twenty children to ride a two wheel bike on day two. The organization has been in Jefferson County for the last five years. The Safe Routes to School program started in 2005.

#### **Principal's Report: Jason Smith**

Jason Smith thanked everyone for their work towards the Run with the Wolves fundraiser. He said he thought it was a great event and is looking forward to it next year.

Several members of the staff have participated in an offsite meeting about PLC for two days this week. The program will be a three to five year process to implement at WWE. PLC is a program that Jason Smith implemented at his last school in North Carolina.

We have a new Facilities Manager named Jason Whaling who started on Tuesday.

#### **Secretary's Report: Mary Walker**

Kim Johnson moved to approve the minutes and Erin Wulfurst seconded the motion. The minutes were unanimously approved.

The yearbook committee will be meeting next week to discuss the events that the committee will be covering this year. The cost for the yearbook will remain \$17 this year. The chair and co-chair have worked together for a couple of years and the process is going well. There are volunteers for each grade level .

#### **Treasurer's Report: Doug Hays**

We have \$49,000 in the PTSA account to date. Doug Hays opened a new account for the playground fund with \$5,000. Membership is still down in comparison to last year. We are sending another request in Friday folders for parents to join PTSA. Kacey Naracci will be doing a Membership push in the next

couple of weeks. We have about half of the staff as members this year. November 1, 2014 is our deadline to register members with the Colorado PTSA.

### **President's Report : Kim Johnson**

There is an Executive Board position still available this year. We did not fill the President-Elect position at the beginning of the year. It would be helpful if we could identify a person to fill the President-Elect position so that candidate could attend meetings for the rest of the school year as a form of cross training for the position of President next year.

Cary Stiever discussed the Parenting Safe Children class. The cost is \$50 for a five hour class. Cary requested that PTSA sponsor the event by paying for the building use and advertise the event within the community. We are in favor of reserving the space through PTSA to reduce the expense and assisting with the marketing of the class.

### **Committee Reports**

#### **1<sup>st</sup> Vice President: Cary Stiever**

The Junior Great Books program is going well. Jen Friedman has been able to get volunteers to commit to running the classes.

There are fourteen participants in the Reflections program this year. Jason Smith will be the MC for the event. It will be held at WWE on October 22, 2014.

The Talent Show – Open Mic Night is on November 6, 2014 this year. The acts are two minutes long. We need to encourage students to sign up. Two sixth grade students will MC the event. Students from Ralston Valley Honor Society will volunteer to help backstage with music and lighting.

The WWE scholarship application is available. Megan Herald is the chair for the committee this year. We need to encourage previous students to apply for the scholarship.

#### **2<sup>nd</sup> Vice President – Kim Johnson for Jenn Berger**

Katie Meeks reported on the directory progress for this year. The data will be sent to Randall's by early next week. We are on target to have the directory out in November. There have been concerns raised about the amount of information that is printed in the directory. The format of the directory will be revisited next fall before the printing process begins.

We have at least one CPP for every classroom this year. We currently have \$2.50 per student rather than \$5.00 per student in the budget. We need to continue to collect funds from families.

The Staff Appreciation Committee hosted dinner during conferences last week. Famous Dave's catered the dinner.

### **3<sup>rd</sup> Vice President –Erin Wulfhorst**

The Red Robin spirit night is on October 22<sup>nd</sup> from 4:00 to 9:00.

The Run with the Wolves event went very well. Kristen Pung will be the chairperson of the event next year. We need to discuss changing the date of the run and pushing it back one week next year. Thank you to everyone who volunteered and contributed to making the event a success. Advertising the prizes would help to get people to buy more raffle tickets.

The Box Tops/Soup Labels contest continues and ends on October 17<sup>th</sup>. The chairperson has a team of volunteers to count for each grade over the weekend.

Apparel will be delivered on October 22, 2014. Apparel will be packaged and sent home with students.

The holiday sale is cancelled this year. It was not making enough money to justify the effort expended.

**The meeting was adjourned at 7:35 pm. Next Executive Board Meeting – November 10, 2014 at 9:00 am; Next General Meeting will be held on November 20, 2014 at 6:30 pm.**